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UNITED STATES DISTRICT COURT SOUTHERN DISTRICT OF NEW YORK

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LORAINE FINDLEY,

Plaintiff,

-against-

No. 23-CV-00946-LTS-RFT

HENRY J. CARTER,

Defendant.

-----x

Order

The Court has received a letter from counsel for the remaining defendant, Henry

J. Carter (the "Defendant"), which discusses issues that have arisen in the context of discovery.

(Docket entry no. 98.) The letter asserts, with no evidentiary proffer, that there is no subject

matter jurisdiction because Defendant is not an employee of the City of New York. (See id.) As

the letter motion does not comply with local rules, as discussed in the Order filed at docket entry

no. 80, the Clerk of Court is directed to terminate docket entry no. 98, without prejudice to

renewal of the request in accordance with said local rules.

The Court reminds counsel that, if Defendant seeks to file a motion premised on

facts not pleaded in the complaint, the motion should be cast as a motion for summary judgment

and accompanied by facts Defendant deems relevant in evidentiary form, e.g., a declaration or

affidavit.

Defendant is encouraged to pursue this issue promptly in a procedurally proper

manner.

SO ORDERED.

Dated: New York, New York

September 6, 2024

/s/ Laura Taylor Swain

LAURA TAYLOR SWAIN

Chief United States District Judge